

Date.....

The Managing Director
Guaranty Trust Bank, Gambia,
56 Kairaba Avenue, Fajara,
KSMD.

Dear Sir,

RE: MANDATE INTRODUCING AUTHORISED SIGNATORIES

The above subject refers.

Please find below names, designations and specimen signatures of authorised personnel mandated by our organization to endorse employer undertaking documents domiciling beneficiary's salaries, allowances and terminal benefits in respect of staff wishing to secure a loan facility from your bank.

1.	_____	_____	_____
	NAME	DESIGNATION	SIGNATURE
	_____	_____	
	MOBILE NUMBER	EMAIL ADDRESS	
2.	_____	_____	_____
	NAME	DESIGNATION	SIGNATURE
	_____	_____	
	MOBILE NUMBER	EMAIL ADDRESS	

We look forward to a successful relationship with your organization.

Yours Faithfully,

For: Organization's name

Head of HR